

Upazila Governance and Development Project (UGDP)
Local Government Division
Ministry of Local Government , Rural Development & Cooperatives
(Annual Leave)

Date: 22-09-2025

Name:

AL IMRAN

Designation & ID No:

UDF, ID-120

Place of Posting:

Manda, Naogaon.

Leave Entitlement for 2025:

18 days

Leave Availed:

04

Day/Days

Net Leave Available:

14

Day/Days

Proposed Leave Dates:

From:

24-09-25

To

25-09-25

Leave Requested For:

02

Day/Days

Balance Due:

12

Day/Days

Proposed Leave Address:

Dhaka

Telephone Number:

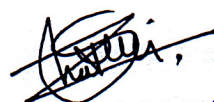
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* Purpose of Leave: Treatment purpose.

* Last dates of leave availed: 06/02/2025

Applicant's Signature
22/09/25

Leave Application Approved:


Deputy Project Director

Deputy Project Director

Project Director